

The senior management of Baycrest is committed to prioritizing the health and safety of the Baycrest Team, workers, visitors, and the surrounding community. Therefore, we establish and maintain updated a COVID-19 Pandemic Response Plan, which includes the policies and procedures to be followed in every job site until further notice.

Baycrest's COVID-19 Response Plan complies with the requirements under the Occupational Health and Safety Act. Guidance from the Ministry of Labor, Training and Skills Development in the Construction sector, associated regulations and public health directives issued by the Chief Medical Officer of Health.

We continue to update our plan as the situation keeps evolving.

Everyone from the: president, all Baycrest employees, sub-contractors, architects, engineers, customers and visitors have the responsibility to follow the subsequent safe work practices:

- If you are not well or experiencing any symptoms, you must stay at home, self-isolate and not risk other employees or the public in general, let your manager/supervisor immediately known. The team will follow the procedure "Response to a potential COVID-19 exposure at the workplace"
- Our goal is to maintain and ensure there is a safe distance of at least 6 feet or 2 meters from another person. Where 2 m between workers can't be accomplished, the workers need to notify the site supervisor and complete a Pre-job Safety Analysis (PSA). Based on the task and PSA, they will determine which PPE is required. The precautions include wearing cloth mask/surgical mask and/or face shield, Eye protection (i.e. goggles, safety glasses) (if needed), Gloves (if needed).
- Limit the number of attendees' worksite/Baycrest premises at the same time. If necessary, rotate shifts.
- Cover your nose and mouth with a disposable tissue for every cough and sneeze. If you do not have a tissue available, cough and sneeze into your elbow, throw used tissues in the garbage immediately and wash your hands.
- Wash your hands with soap and water thoroughly, often, and at least for 20 seconds alcohol-based sanitizer if the soap is not immediately available. Follow the WHO effective hand-washing method.
- Clean and disinfect frequently touched objects and surfaces.
- Refrain from shaking hands with others,
- Where possible, use technology to send and receive the paperwork. Do not share pens.
- Avoid sharing tools. If tools are required to be shared person to person, it would need to be disinfected.

The Baycrest team has received education and training on how to properly clean and safely disinfect surfaces during the COVID-19 outbreak as well as completed the COVID-19 Awareness Training, which follows the CPO guidelines for the construction sector.

As an additional measure, the site supervisors are filling out a COVID-19 Daily preventative measures checklist to ensure all the procedures all followed while on site.

The Baycrest Project and Construction Team as well as our subcontractors are asked to be fully vaccinated to protect themselves against serious illness from COVID-19 as well as to provide indirect protection to others, including fellow staff, clients, visitors, and public.

Thank you for helping us keep our worksites healthy and safe.

Art DiCecco,
President & CEO

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